



#### **Poster Presentation Guidelines**

### **Specifications for Poster Presentations**

- Poster should be digitally printed with dimensions 36 inches (height) × 42 inches (width).
- The conference logo attached to this email must be placed on the upper right-hand corner of the poster.
- The poster number assigned to the poster must be placed on the upper left-hand corner of the poster.
- Authors' and co-authors' names and affiliations should be clearly mentioned. Institutions affiliated with the authors should be indicated with numerals as superscripts (i.e., 1, 2, 3).
- Superscripts should come after author names and before institutional affiliations (with no space).
- The corresponding author must be indicated with an asterisk.
- The name of the presenting author should be underlined.
- The corresponding author's email must be displayed on the bottom right corner of the poster in italics.
- The minimum font size of title should be 44 and minimum font size of body text should be 28.

## **Guidelines for Poster Preparation**

- Use short sentences, simple words, and bullets to illustrate your points.
- Recommended composition of poster: 30% text, 40% graphics, 30% space.
- It is recommended to use a non-serif font (e.g., Arial) for the text.
- Include text and graphics and use color to add emphasis and clarity.
- Displayed materials should be self-explanatory and should enhance the verbal presentation and discussion.
- Use charts and graphs to illustrate data (avoid large tables of raw data).
- Use high resolution images.
- Select no more than 3 font styles and 3 colors (excluding figures).
- Keep consistent margins and line spacing.
- You may provide handouts to supplement your poster, if necessary.
- Title should be legible from 10 feet away and body text should be legible from 4 feet away.

# **Recommended content:**

- Title
- Author(s) with affiliations
- Abstract summary (up to 200 words only)
- Introduction
- Materials and Methods
- · Results and discussion
- Conclusion
- References
- Acknowledgment

### **Presentation guidelines**

• The designated poster presenter must be present at the assigned place during the designated time to discuss the work presented.

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- Co-authors may be present near the poster and answer questions posed by conference attendees. However, when the panel of judges is present to evaluate the poster, only the presenting author can present and answer questions.
- Posters will be displayed on both days (Presenting authors are not required to be present on both days). Authors can collect their posters from the PGIS after the conference ends.

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